Natalie Anne Belin

Artist • Blogger • Musician • Model • Actress

https://nas3268.wixsite.com/natalie-sebula-belin

EDUCATION

University of Pittsburgh

Pittsburgh, PA

Bachelor of Arts in Humanities, 3.520

December 2023

- National Society of Collegiate Scholars, National Society of Leadership and Success, Alpha Sigma Lambda – Alpha Chi Chapter at the University of Pittsburgh, Delta Alpha PI Honor Society
- Emmy Nominated Producer for Pitt to the Point

Pennsylvania Culinary Institute

Pittsburgh, PA October 2004

- Associate Degree in Specialized Technology
- ♣ Le Cordon Bleu Program in Patisserie & Baking
- Class President

CREATIVE EXPERIENCE

The Many Colors of Natalie

Pittsburgh, PA

Founder/Blogger

August 2020-Present

- Post monthly blogs that showcase local Pittsburgh talent and vendors
- https://themanycolorsofnatalie.com/

Mother and Daughter Collaboration Store

Founder/President

Etsy.com

June 2019-Present

- Design and sell original artwork
- Entrepreneur skills
- Budgeting
- Schedule vendor shows and appropriate staff

Artist Self Employed

January 2016-Present

Freelance in various genres

- Creative writing, promotional photography, assistant dance instructor and dancer
- ♣ Artist using various media such as oil, acrylic, watercolor, charcoal, graphite, and pastels
- https://nas3268.wixsite.com/natalie-sebula-belin

Percussionist

Performs in multiple groups that showcases a variety of styles

The Holiday Café

Quarterly blog that allows me to interview local musicians

Modeling and Acting

↓ Various roles and extra work

October 2013-Present

June 2012-Present

August 2015-Present

Lisa DiGorio School of Dance

Dance Instructor/Intern

Pleasant Hills, PA

Sept. 2019-May 2021

- ♣ Able to keep an enthusiastic attitude while working with students of all ages and levels
- Knowledgeable in different genres such as ballet, tap, jazz, baton, hula, basic gymnastics, and contemporary
- Educated in proper terminology
- **♣** Simplified orders for correct dance shoes, batons, and costumes
- **↓** Coordinated logistics for dance recitals and competitions

Instructor/Intern Pleasant Hills, PA May 2021-July 2021

♣ Instruct customers of all ages how to create wood projects. Help to keep the shop clean and organized

Assist lead instructors

- ♣ Run arrands and pickup orders for the owner
- Create sample projects for display

WORK EXPERIENCE

University of Pittsburgh

Pittsburgh, PA June 2021-Present

Program Administrator

Purchaser for the Department of Rehabilitation Science

- Organizes events
- Assists faculty for the academic term
- Aides the department in preparation for each term

Surplus Property Warehouse Specialist

June 2016-May 2021

- Manage GovDeals.com surplus auction account including staging, uploading inventory, processing orders, and invoicing for up to \$6,000 in sales per month
- Organize and stage showroom for clientele
- Monitor security of hardware and hard drives
- ♣ Trained and experienced with postal machines, OPEX machines, and support various software
- Knowledgeable of different computer programs used in warehouse

Sutherland Hall Mail Room Manager

Mar. 2010-June 2016

- Supervised 50 student workers
- ♣ Coordinated incoming mail, dispersed inter-building correspondence, researched and accounted for certified, registered, and express mail
- Managed courier services and shipping/receiving

CULINARY EXPERIENCE

Culinart/Parkhurst Corporation – Carnegie Mellon University

Pittsburgh, PA

Pastry Chef/Assistant to the Executive Pastry Chef

Aug. 2007-Feb. 2010

- ♣ Prepared desserts for groups serving 4-1,000 people
- Managed inventory of products and supplies
- ♣ Planned and executed banquet orders in a timely fashion

Radisson Hotel Monroeville, PA

Executive Pastry Chef

USA Gourmet

June 2006-Aug. 2007

- ♣ Ensured smooth operation and preparation of desserts
- ♣ Single handedly prepared over 3,000 desserts for holiday cliental
- Trained new hires to assist as pastry chefs

Assistant to the Executive Pastry Chef

July 2005-June 2006

Pittsburgh, PA

- Prepared desserts for banquets, Sunday Brunches, and Sunrise Café pastries and cookies
- Managed the pastry shop

Pastry Chef/Intern February-July 2005

- Produced specialty cakes and cheesecakes
- Prepared desserts for Dapper Dan Awards ceremony

Greenbrier Resort White Sulpher Springs Pastry Chef/Extern June 2004-Jan. 2005

- Prepared elegant desserts for resort quests using resort specifications and quidelines
- Ensured adherence to consistent level of quality, portion control and presentation